

Multifamily Program

DTE

2024 Measures and Specifications Catalog

Market-Rate Properties



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Questions?

Call 866.796.0512 or email dtemultifamily@michiganeficiency.com

Program and Project Eligibility

DTE Energy is offering a comprehensive set of incentives to facilitate the implementation of cost-effective energy efficiency improvements for customers who own or manage a multifamily property.

The incentive program offers multifamily customers prescriptive incentives for many common energy-efficiency measures and custom incentives for other eligible improvements. This program is not available to DTE Energy business customers. Commercial and industrial customers are eligible to participate in the DTE Energy Efficiency Program for Business.

For prescriptive measures, the maximum allowable incentive is 100% of the total project cost. For custom measures, the maximum allowable incentive is limited to 50% of the implementation cost of all eligible custom measures. Internal customer labor costs cannot be included in project costs.

Program incentives are limited per project and customer for each Program year. A project is defined as a unique energy efficiency measure or set of measures implemented at a single building or contiguous property in a single time span. A project may be prescriptive, custom, or a combination of both. A separate invoice is required to support and identify each project. The customer is defined as a multifamily property owner or manager, with a unique taxpayer ID number, that is responsible for the DTE Energy utility bill for one or more facilities.

Funds are limited and incentive payments are dependent on fund availability. Completed Final Applications for the 2024 Program year must be submitted by Nov. 30, 2024.

2024 Program Year Incentive Limits and Minimums

Participation in the Program is subject to incentive limits as follows:

Market-Rate Customers

\$50,000 total incentives per property per year.

Application Process

The DTE Energy Multifamily Program has prepared this catalog as a reference guide on specific measures.

To see the most up-to-date information and apply for incentives, please access our online portal. Contractors/participants should initially register for an account at dtemultifamily.customerapplication.com and subsequently submit applications at dtemultifamily.customerapplication.com. Please contact us if you need assistance registering for or applying for incentives through the online portal. You may also submit a separate Incentive Application and corresponding incentive worksheet(s).

Follow This Easy Process

1. Are you eligible?

To apply for incentives, the property must be a DTE Energy customer in good standing. The DTE Energy Multifamily Program specifically applies to properties with three or more units under one roof. The equipment must be installed at a facility served by DTE Energy (one facility per application). Customers who purchase natural gas from a third party but have a DTE Energy account for transportation of natural gas must receive approval for natural gas projects.

2. About the measures

Equipment installed must meet the specifications detailed in this catalog. Consult the incentive worksheets included for specific information on each measure available. If you need assistance with understanding technical information or the feasibility of installing certain measures, contact our Program Team.

3. Reservation application

Before you start your project, please submit your application to reserve incentives from our limited funds. Reservation Applications are strongly encouraged for all projects and are required prior to starting any custom and some prescriptive projects (see page 8 for more information). A custom project is one with measures that are not on our list of prescriptive measures. Once your application is submitted, a member of our Program Team will contact you to confirm receipt and will provide pre-approval, if applicable.

4. Installation

Please complete your project by the date on the Reservation Letter from us that confirms we are holding incentives for you. All projects must be completed and have Final Applications submitted by Nov. 30, 2024.

5. Project completion (Final Application)

Final Applications and required documentation must be submitted within 60 days of completion of your project or by Nov. 30, 2024, whichever comes first. Applications received after that date may not be processed. Required documentation includes dated, itemized invoices; manufacturers' specification sheets; and a signed Final Application Agreement.

Reservation Application Process

A reservation is required for all custom and certain prescriptive measures identified in the incentive worksheets, and strongly encouraged for all other prescriptive measures with incentives totaling \$1,000 or more. If your project requires a reservation, do not begin any part of your project (including removal of old fixtures) until after you have submitted your Reservation Application, submitted to any pre-upgrade inspections that may be required (up to 14 days) and received a Reservation Letter confirming that funds have been reserved for your project. The DTE Energy Multifamily Program Team will review project eligibility and will contact you to conduct any pre-upgrade inspections that may be necessary to reserve Program funds. Neither an application nor a reservation will guarantee an incentive. Actual incentives will be calculated based on the Final Application. Project funds will be reserved until the date on the Reservation Letter.

Final Application Review Process

Final Applications must be submitted within 60 days of project completion or by Nov. 30, 2024, whichever comes first.

Applicants who submit incomplete applications will be notified of deficiencies. Final Applications for each project must include project documentation, including copies of dated, itemized invoices for purchases, and if applicable, cost of installation of the energy efficient equipment and manufacturers' product specifications. Multiple projects using the same invoices must be itemized by site, and the sum of all quantities of equipment per site must not exceed the total invoice quantity.

The project invoice must provide sufficient detail to separate the project cost from the cost of other services, such as repairs and building code compliance, as well as show the location where the measures were installed. Invoices must be dated and itemized and must clearly identify the equipment pertaining to the project for which incentives are requested. Attach or insert the related specifications, invoices, and other supporting documentation along with the reference number(s) related to each measure. Reference numbers are listed alongside each measure in the Program Application. DTE Energy reserves the right to request additional supporting documentation as deemed necessary to ensure eligibility for each measure and verify that the expected energy savings will occur. Requested information may include: equipment purchase dates, installation dates, proof that the equipment is operational, warranty information, and proof of customer payment. Applicants should call **866.796.0512** if they have any questions about documentation requirements. All customer information will be held in confidence.

Once your final application and required documentation is received, a member of the program team will review your application and inform you of any deficiencies. Post-installation inspections may be required before projects are processed for payment.

Inspections

DTE Energy reserves the right to inspect all projects to verify compliance with Program rules and verify the accuracy of project documentation. This may include pre-installation and/or post-installation inspections. Detailed lighting layout descriptions, metering, data collection, interviews, and other information may be requested as appropriate.

Measure Installation Summary

As part of the Final Application requirements, program participants are required to submit a summary of the measures installed at the building and/or apartment unit level. This requirement applies to all prescriptive and custom projects. Complete building or unit installation documentation is required for incentive checks to be distributed. This information is not required to submit a Pre-Application.

Final Applications with measures installed inside the living units will require a unit-by-unit summary of the measure quantity in each unit. A tally sheet for this requirement is provided on page 16.

Final Applications with measures installed in common areas will require a building-by-building summary of the measure quantity in each building. A tally sheet for this requirement is provided on page 17.

Program participants are free to use their own measure installation summaries. Excel and fillable PDF templates are also available through the multifamily program team. The required documentation must include: Property Name, Building Number, Building Address, Apartment Unit Number, Measure Type Installed, and Measure Quantity Installed. The DTE Multifamily Program is implementing this change to better understand the distribution of incentives, energy savings, and other program benefits. This information will allow us to improve the delivery of our program to the multifamily industry. Our outreach team will be available to discuss these requirements in more detail and review individual project documentation.

Income-Qualified Customers

DTE Energy offers an Income-Qualified (IQ) component as part of the Multifamily Program. The Income-Qualified program is focused on energy savings for both subsidized and income-qualified public housing multifamily properties by offering enhanced incentives and specialized services for this segment. An Income-Qualified Multifamily property may be eligible to participate if they meet any of the following requirements:

1. Participation in an affordable housing program

Automatic qualification for any property that can provide evidence of participation in a federal, state, or local affordable housing program, for example: LIHTC, HUD, USDA, MSHDA, local tax abatement for income qualified properties, and so on.

2. Location in an income-qualified Census Tract

Location within HUD's annually published "Qualified Census Tracts." More information can be found at www.huduser.gov/portal/sadda/sadda_qct.html.

3. Rent roll documentation

Submission of rent rolls documenting that the average rents charged by a particular property are affordable to households meeting HUD's definition of income-qualified. Properties with average rental rates at or below 80% of local "Fair Market Rent" as published annually by HUD will be eligible to participate in the Income Qualified incentives.

4. Resident income information

Submission of resident income information showing that at least 50% of apartment units are rented to households meeting one of the following criteria:

- A. At or below 200% of the Federal Poverty Level
- B. At or below 80% of Area Median Income

Please see the Income Qualified Measures and Specifications Catalog for Income Qualified incentives and Program Rules.

Incentive Application Checklist

This form **MUST** be included with any Reservation and/or Final Application.

Submittal Date: _____ Property Name: _____

- Is this a Final Application? ☐ Yes ☐ No
- Is this a New Construction Application? ☐ Yes ☐ No
- Are you applying for low interest rate financing through Michigan Saves? ☐ Yes ☐ No

Submit completed forms and required documentation using one of the following methods:

DTE Energy Multifamily Program

Email: dtemultifamily@michiganeficiency.com

Web: dtemultifamily.customerapplication.com

Reservation Application

Fill out this side when reserving incentives.

Required attachments

- ☐ Incentive Application 7
- ☐ Proposal/Scope of Work
- ☐ Manufacturers' Specifications

Incentive worksheets*

- ☐ Lighting 10
- ☐ HVAC Electric 13
- ☐ Hot Water 14
- ☐ HVAC Gas 14
- ☐ Miscellaneous 15
- ☐ Furnace/Boiler Tune-Up 15
- ☐ Custom 19

Reservation application date: _____

Expected completion date:[†] _____

^{*}Use the 2024 Income-Qualified Catalog and Application if applying for Income-Qualified incentives.

[†]Project funds will only be reserved to the date specified on the Reservation Letter or Nov. 30, 2024, whichever comes first.

Final Application

Fill out this side when project is completed.

Required attachments

- ☐ Incentive Application 7
- ☐ Signed Final Application Agreement 9
- ☐ Optional Third-Party Payment Authorization 9
- ☐ Measure Installation Tally Sheets 16
- ☐ Manufacturers' Specifications
- ☐ Itemized Invoices

Incentive worksheets*

- ☐ Lighting 10
- ☐ HVAC Electric 13
- ☐ Hot Water 14
- ☐ HVAC Gas 14
- ☐ Miscellaneous 15
- ☐ Furnace/Boiler Tune-Up 15
- ☐ Custom 19

Final application date: _____

Actual completion date:[†] _____

^{*}Use the 2024 Income-Qualified Catalog and Application if applying for Income-Qualified incentives.

[†]Application must be submitted within 60 days of completion date or by Nov. 30, 2024, whichever comes first.

You must complete all applicable pages before submitting this application.

Incentive Application

Customer must complete ALL information requested below and provide the required additional documentation to avoid delays in reservation or payment processing.

Who should we call with questions about the application? ☐ Customer ☐ Contractor

How did you learn about this incentive program?

☐ Mailing ☐ Meeting ☐ Email ☐ Website ☐ Bill Insert ☐ Contractor
☐ Print/TV Advertising ☐ Account Manager ☐ Event ☐ Other: _____

Required Building Information

of Floors: _____ Year Built: _____ How many multifamily buildings are on the property? _____ Number of apartment units: _____

Does the property or any of the residents living at this property receive rental subsidies? ☐ Yes ☐ No

Is this property publicly owned or privately owned? ☐ Publicly Owned ☐ Privately Owned

Do the residents living on this property own or rent their living unit? ☐ Own ☐ Rent ☐ Both

Primary heating/cooling system*

- | | | |
|---|--|---|
| <input type="checkbox"/> Central Cooling with Electric Heating | <input type="checkbox"/> Electric Heating, No Central Cooling | <input type="checkbox"/> Central Cooling with Gas Boiler Heating |
| <input type="checkbox"/> Central Cooling with Gas-Fired Heating | <input type="checkbox"/> Gas-Fired Heating, No Central Cooling | <input type="checkbox"/> Packaged Terminal Air Conditioner (PTAC) |
| <input type="checkbox"/> Central Air Source Heat Pump | <input type="checkbox"/> Gas Boiler, No Central Cooling | <input type="checkbox"/> Packaged Terminal Heat Pump (PTHP) |
| <input type="checkbox"/> Central Dual Fuel Heat Pump | | |

*Must provide a Manual J for any heat pump installations.

Hot water heating fuel

☐ Natural Gas ☐ Electric ☐ Other: _____

Hot water heating system

☐ Central System (including common areas and apartment units)
☐ Individual Hot Water Heater In-Units

Customer Information

Name of Applicant: _____

Project or Building Name (if applicable): _____

Natural gas provider

☐ DTE Energy ☐ Consumers Energy ☐ Other: _____

DTE Energy Gas Account Number (at project location):

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Electricity provider

☐ DTE Energy ☐ Consumers Energy ☐ Other: _____

DTE Energy Electric Account Number (at project location):

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Name as It Appears on DTE Energy Bill: _____

Name of Contact Person: _____

Title of Contact Person: _____

Contact Phone #: _____

Contact Fax #: _____

Contact Email Address: _____

Mailing Address: _____

City: _____

State: _____

ZIP Code: _____

Installation Address: _____

City: _____

State: _____

ZIP Code: _____

Primary Contractor/Distributor Information

Name of Company: _____

Name of Contact Person: _____

Title of Contact Person: _____

Contact Phone #: _____

Contact Fax #: _____

Contact Email Address: _____

Mailing Address: _____

City: _____

State: _____

ZIP Code: _____

Final Application Agreement

The energy waste reduction measures listed within are being/have been installed in a qualifying time frame, at a qualifying facility and are not for resale.

I understand that in the event this application receives a reservation of funds, that reservation is not a guarantee of payment. Incentive payment will be based upon the Final Application meeting, the Program terms and conditions, and the availability of funds.

Selected terms and conditions include:

1. Final Applications and all required documentation must be received within 60 days of project completion or by Nov. 30, 2024, whichever comes first. Incomplete applications, missing documents, or applications submitted after that date may render the application ineligible for incentive payment(s).
2. The Program and funding are contingent upon an approved case by the Michigan Public Service Commission (MPSC). The Program has a limited budget. Applications will be processed until allocated funds are reserved or spent.
3. All equipment must be purchased, installed, and commissioned prior to submitting the Final Application.
4. Applicant agrees to inspection, and measurement activities by DTE Energy or its representative of both project payment and equipment installation for up to five years from the date of equipment installation.
5. The Applicant may be required to refund some or all of the incentives if the measures do not remain (or were not) installed for a period of five years or the end of the product life, whichever is less.
6. Materials removed, including lamps and PCB ballasts, must be permanently taken out of service and disposed of in accordance with federal and state laws or regulation and local codes and ordinances. The Applicant is responsible for being aware of any applicable codes or ordinances. Information about hazardous waste disposal can be found at [epa.gov/wastes](https://www.epa.gov/wastes).
7. For certain measures, the incentive amount will be determined based on the estimated energy savings. The Applicant may be required to provide documentation on energy savings calculations and assumptions. DTE Energy will make the final determination of the energy savings and thus the incentive amount to be paid.
8. DTE Energy has no obligations regarding and does not endorse or guarantee any claims; promises; work or equipment made, performed, or furnished by any contractors or equipment vendors that sell or install any energy-efficiency measures.
9. Payment of incentives under the Program and/or evaluation of applications for incentives shall not deem DTE Energy or any of its affiliates, employees, or agents ("DTE Energy Parties") to be responsible for any work completed in connection herewith. Applicant fully releases DTE Energy Parties from any and all claims it may have against DTE Energy Parties in connection with this application, the incentives, or the work performed in connection with them. In addition, Applicant agrees to defend, indemnify, and hold DTE Energy Parties harmless from and against any and all claims, losses, demands, or lawsuits by any third parties arising in connection with this application, the payment or nonpayment of incentives, or any work performed in connection with them.
10. DTE Energy reserves the right to associate with your business and participation in the incentive program for promotion and advertising purposes.
11. Applicant acknowledges that Federal Energy Regulatory Commission (FERC) Order issued on June 1, 2012, at Docket No ER11-4081-000 ("FERC Order") approves of the inclusion of energy efficiency resources as planning resources in a utility's resource adequacy plan (all italicized terms as defined in the FERC Order). Accordingly, Applicant and DTE Energy agree that all such rights afforded with respect to energy efficiency resources, including but not limited to the right to identify them as a planning resource so as to include them in a resource adequacy plan, shall inure exclusively and fully to DTE Energy. Applicant agrees that it will not claim ownership in such energy efficiency resources for purposes of identifying them as a planning resource in accord with the FERC Order or include them in a resource adequacy plan.

I have read and understand the measure specifications and program guidelines set forth in the application and agree to abide by those requirements. Furthermore, I concur that I must meet all eligibility criteria in order to be paid under this program and have not received incentives from any other utility for the same project.

I certify that the information on this application is true and accurate. I acknowledge and understand that it is necessary for DTE Energy to store, use, and share the information contained in this application, as well as information collected in connection with this project, including but not limited to my business name, address, account number, and energy consumption data ("Customer Data") for various purposes. Therefore, I hereby authorize DTE Energy to collect, store, and use the customer data for internal purposes and to present me with other energy saving opportunities. I further authorize DTE Energy to share the customer data with third-party vendors/contractors who are doing work on DTE Energy's behalf.

Final Agreement Information and Account Holder Signature Page

Before you submit: Review the Checklist above to ensure all incentive areas reflect the worksheets you've completed in this application. Please carefully read the Final Application Agreement on page 8 and be sure to sign page 9 before submitting your paperwork.

Final Agreement Information and Account Holder Signature

DTE Project Number:	Actual Completion Date:
Total Project Cost:	Total Incentives Requested:
DTE Account Holder Name (print):	DTE Account Holder Title:
DTE Account Holder Signature:	Date:

For Final Applications, sign and submit only **after** all equipment has been installed. A customer signature is required for payment. **By signing this form, I agree to all terms and conditions.**

Optional Third-Party Payment Authorization

Important Notes

Complete the section below if the incentive payment is to be paid to a single entity other than the DTE Account Holder.

I am authorizing the payment of the incentive to the third party named below, and I understand that I will not be receiving the incentive payment. I also understand that my release of the payment to a third party does not exempt me from the Program requirements outlined in the Measure Specifications and Final Application Agreement.

Authorized By (print name):	Title:
Phone #:	Email:
DTE Account Holder Signature:	Date:

Check Should Be Made Payable To

Company/Individual Name (payee):		
Mailing Address:		
City:	State:	ZIP Code:
Contact Phone #:		


Prescriptive Incentive Worksheets



IMPORTANT NOTE: Measures eligible for New Construction projects are indicated with 

Lighting Incentive Worksheet



ENERGY STAR® LED Lamp Replacing Incandescent/Halogen – Common Area

Ref #	Equipment Type	Incentive	Unit	# of Units	Total Incentive
CA-L1	LED Downlight	\$15.00	Fixture		
CA-L2	LED Exit Signs Electronic Fixtures Retrofit or Replacement	\$12.50	Fixture		
CA-L3 	LED GU-10 or Pin Base MR-16 Lamp	\$3.50	Lamp		





ENERGY STAR LED Lamp Replacing CFL (Interior or Exterior) – Common Area

Ref #	Equipment Type	Incentive	Unit	# of Units	Total Incentive
CA-L4	LED MR16 Lamp	\$5.00	Lamp		
CA-L5	CFL Downlight to LED	\$7.00	Fixture		

Lighting Controls – Common Area

Ref #	Equipment Type	Incentive	Unit	# of Units	Total Incentive
CA-L6	Interior Occupancy Sensor serving <150 sq. ft.	\$10.00	Sensor		
CA-L7	Interior Occupancy Sensor serving 150–500 sq. ft.	\$25.00	Sensor		
CA-L8	Interior Occupancy Sensor serving >500 sq. ft.	\$50.00	Sensor		
CA-L9 	LED Stairwell Bi-Level Control	\$350.00	kW Controlled		
CA-L10	Exterior Occupancy Sensor	\$0.40	Watt Controlled		
CA-L11 	Garage LED Bi-Level Control	\$40.00	Fixture Controlled		

ENERGY STAR LED Lamp Replacing Incandescent/Halogen/Fluorescent – In-Unit (Pre-Approval Required)

Ref #	Equipment Type	Incentive	Unit	# of Units	Total Incentive
IU-L1 	LED Downlight	\$15.00	Fixture		
IU-L2 	LED GU-10 or Pin Base MR-16 Lamp	\$3.50	Lamp		
IU-L3	2-Foot T8 LED Lamp replacing 2-Foot T12	\$5.00	Lamp		
IU-L4 	2-Foot T8 LED Lamp replacing 2-Foot T8	\$4.00	Lamp		
IU-L5	4-Foot T8 LED Lamp replacing 4-Foot T12	\$8.00	Lamp		
IU-L6 	4-Foot T8 LED Lamp replacing 4-Foot T8	\$6.00	Lamp		

Interior Linear LED – Common Area

Ref #	Brief Description of Pre- and Post-Fixtures	# of Fixtures (B)	Pre-Upgrade Watts Per Fixture (C)	Post-Upgrade Watts Per Fixture (D)	Total Watts Reduced (B x [C - D]) = (E)	Incentive \$ Per Watts Reduced (F)	Total Incentive (E'F)
<i>Example</i>	<i>10x 4 Lamp T12 to LED</i>	<i>10</i>	<i>144</i>	<i>40</i>	<i>1040</i>	<i>\$0.50</i>	<i>\$520</i>
CA-L12						\$0.50	
CA-L13						\$0.50	
CA-L14						\$0.50	
CA-L15						\$0.50	
CA-L16						\$0.50	
CA-L17						\$0.50	

Incentive Subtotal	
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Exterior or Garage HID to LED – Common Area 📌

Ref #	Brief Description of Pre- and Post-Fixtures	# of Fixtures (B)	Pre-Upgrade Watts Per Fixture (C)	Post-Upgrade Watts Per Fixture (D)	Total Watts Reduced (B x [C - D]) = (E)	Incentive \$ Per Watts Reduced (F)	Total Incentive (E x F)
<i>Example</i>	<i>4x 400-watt HID to 150-watt LED</i>	<i>4</i>	<i>455</i>	<i>150</i>	<i>1220</i>	<i>\$0.75</i>	<i>\$488</i>
CA-L18						\$0.75	
CA-L19						\$0.75	
CA-L20						\$0.75	
CA-L21						\$0.75	
CA-L22						\$0.75	
CA-L23						\$0.75	

HID lights include: Metal Halide, Mercury Vapor, High-Pressure Sodium, and Low-Pressure Sodium

Interior HID to Mogul Base LED – Common Area 📌

Ref #	Brief Description of Pre- and Post-Fixtures	# of Fixtures (B)	Pre-Upgrade Watts Per Fixture (C)	Post-Upgrade Watts Per Fixture (D)	Total Watts Reduced (B x [C - D]) = (E)	Incentive \$ Per Watts Reduced (F)	Total Incentive (E x F)
<i>Example</i>	<i>4x 400-watt HID to 150-watt LED</i>	<i>4</i>	<i>455</i>	<i>150</i>	<i>1220</i>	<i>\$0.40</i>	<i>\$488</i>
CA-L24						\$0.40	
CA-L25						\$0.40	
CA-L26						\$0.40	
CA-L27						\$0.40	
CA-L28						\$0.40	

HID lights include: Metal Halide, Mercury Vapor, High-Pressure Sodium, and Low-Pressure Sodium

Exterior HID to Mogul Base LED – Common Area 📌

Ref #	Brief Description of Pre- and Post-Fixtures	# of Fixtures (B)	Pre-Upgrade Watts Per Fixture (C)	Post-Upgrade Watts Per Fixture (D)	Total Watts Reduced (B x [C - D]) = (E)	Incentive \$ Per Watts Reduced (F)	Total Incentive (E x F)
<i>Example</i>	<i>4x 400-watt HID to 150-watt LED</i>	<i>4</i>	<i>455</i>	<i>150</i>	<i>1220</i>	<i>\$0.40</i>	<i>\$488</i>
CA-L29						\$0.40	
CA-L30						\$0.40	
CA-L31						\$0.40	
CA-L32						\$0.40	
CA-L33						\$0.40	

HID lights include: Metal Halide, Mercury Vapor, High-Pressure Sodium, and Low-Pressure Sodium

Interior Linear LED (24/7 Usage) – Common Area

Ref #	Brief Description of Pre- and Post-Fixtures	# of Fixtures (B)	Pre-Upgrade Watts Per Fixture (C)	Post-Upgrade Watts Per Fixture (D)	Total Watts Reduced (B x [C - D]) = (E)	Incentive \$ Per Watts Reduced (F)	Total Incentive (E x F)
<i>Example</i>	<i>10x 4 lamp T12 to LED</i>	<i>10</i>	<i>144</i>	<i>40</i>	<i>1040</i>	<i>\$0.75</i>	<i>\$780</i>
CA-L34						\$0.75	
CA-L35						\$0.75	
CA-L36						\$0.75	
CA-L37						\$0.75	
CA-L38						\$0.75	

						Incentive Subtotal	
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Garage HID to LED (24/7 Usage) – Common Area 📌

Ref #	Brief Description of Pre- and Post-Fixtures	# of Fixtures (B)	Pre-Upgrade Watts Per Fixture (C)	Post-Upgrade Watts Per Fixture (D)	Total Watts Reduced (B x [C - D]) = (E)	Incentive \$ Per Watts Reduced (F)	Total Incentive (E*F)
Example	4x 400-watt HID to 150-watt LED	4	455	150	1220	\$0.75	\$915
CA-L39						\$0.75	
CA-L40						\$0.75	
CA-L41						\$0.75	
CA-L42						\$0.75	
CA-L43						\$0.75	

Interior or Garage HID to Mogul Base LED (24/7 Usage) – Common Area 📌

Ref #	Brief Description of Pre- and Post-Fixtures	# of Fixtures (B)	Pre-Upgrade Watts Per Fixture (C)	Post-Upgrade Watts Per Fixture (D)	Total Watts Reduced (B x [C - D]) = (E)	Incentive \$ Per Watts Reduced (F)	Total Incentive (E*F)
Example	4x 400-watt HID to 150-watt LED	4	455	150	1220	\$0.75	\$915
CA-L44						\$0.75	
CA-L45						\$0.75	
CA-L46						\$0.75	
CA-L47						\$0.75	
CA-L48						\$0.75	

Note: Incentives for common area lighting in the 7 tables above are based on watts reduced.

Appliances Incentive Worksheet

Appliances – In-Unit

Ref #	Equipment Type	Incentive	Unit	# of Units	Total Incentive
IU-A1	ENERGY STAR Clothes Dryer	\$50.00	Appliance		
IU-A2	ENERGY STAR Clothes Washer	\$50.00	Appliance		
IU-A3	ENERGY STAR Refrigerator – Top Freezer	\$50.00	Appliance		
IU-A4	ENERGY STAR Continuous Bathroom Exhaust Fan	\$25.00	Appliance		

Incentive Subtotal	
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HVAC Electric Incentive Worksheet

HVAC Electric – Common Area

Ref #	Equipment Type	Incentive	Unit	# of Units	Total Incentive
CA-E1	Unitary and Split Air Conditioning Systems	\$15.00	Ton		
CA-E2	Chiller Tune-Up	\$5.00	Ton		
CA-E3	ENERGY STAR Room Air Conditioners <8,000 Btu hr	\$10.00	AC Unit		
CA-E4	ENERGY STAR Room Air Conditioners ≥8,000 Btu hr	\$20.00	AC Unit		
CA-E5 🏠	Cold Climate Heat Pump ≤1.5 Tons	\$1,400	Heat Pump		
CA-E6 🏠	Cold Climate Heat Pump >1.5 Tons	\$1,700	Heat Pump		

Ref #	Equipment Type	Incentive	Unit	# of Units	Total area of conditioned space (square feet)	Total Incentive
CA-E7	Programmable Thermostat (Air Conditioning) Common Area	\$10.00	Thermostat			
CA-E8 🏠	Wi-Fi Thermostat (Air Conditioning) Common Area	\$75.00	Thermostat			

HVAC Electric – In-Unit

Ref #	Equipment Type	Incentive	Unit	# of Units	Total Incentive
IU-E1	ENERGY STAR Room Air Conditioners <8,000 Btu hr	\$10.00	Unit		
IU-E2	ENERGY STAR Room Air Conditioners ≥8,000 Btu hr	\$20.00	Unit		
IU-E3	Packaged Terminal Heat Pump	\$75.00	Ton		
IU-E4	Packaged Terminal Air Conditioner	\$40.00	Ton		
IU-E5	Unitary and Split Air Conditioning Systems	\$15.00	Ton		
IU-E6 🏠	Cold Climate Heat Pump ≤1.5 Tons	\$1,400.00	Heat Pump in Living Unit		
IU-E7 🏠	Cold Climate Heat Pump >1.5 Tons	\$1,700.00	Heat Pump in Living Unit		

Ref #	Equipment Type	Incentive	Unit	# of Units	Total area of conditioned space (square feet)	Total Incentive
IU-E8	Programmable Thermostat (Air Conditioning) In-Unit	\$50.00	Thermostat			
IU-E9	Programmable Thermostat (Electric Space Heating) In-Unit	\$50.00	Thermostat			
IU-E10 🏠	Wi-Fi Thermostat (Air Conditioning) In-Unit	\$75.00	Thermostat			
IU-E11 🏠	Wi-Fi Thermostat (Electric Space Heating) In-Unit	\$75.00	Thermostat			

Space Cooling Chiller Tune-Up Checklist

Site Name:		Date of Tune-Up:	
Manufacturer:		Type (Ref. Charge/DX Coil/Chiller):	
Model Number:	Annual Hours of Operation:	Serial Number:	Unit Size (Tons):
Company Performing Tune-Up:		Technician Performing Tune-Up:	







All must be completed:

- | | | |
|--|--|--|
| <input type="checkbox"/> Inspect and correct oil level and pressure at full-load operation | <input type="checkbox"/> Check and repair economizer operation | <input type="checkbox"/> Check suction pressure and temp |
| <input type="checkbox"/> Clean the air-cooled condenser coils | <input type="checkbox"/> Validate suction temperature and pressure | <input type="checkbox"/> Validate low-pressure controls |
| <input type="checkbox"/> Check and adjust the system pressure | <input type="checkbox"/> Patch and wash coat as required | <input type="checkbox"/> Validate crankcase heater operation |
| <input type="checkbox"/> Inspect and/or replace filters | <input type="checkbox"/> Check for proper venting | <input type="checkbox"/> Clean water-cooled chiller evaporator tubes (if performance warrants) |
| <input type="checkbox"/> Inspect and/or replace belts | <input type="checkbox"/> Check and repair evaporator condition | <input type="checkbox"/> Validate subcooling and superheat |
| <input type="checkbox"/> Check and repair the electrical contractors | <input type="checkbox"/> Validate compressor amp draw | <input type="checkbox"/> Inspect all refractory |
| <input type="checkbox"/> Check refrigerant temperature and pressure | <input type="checkbox"/> Validate supply motor amp draw | <input type="checkbox"/> Check safety controls |
| <input type="checkbox"/> Validate high-pressure controls | <input type="checkbox"/> Validate condenser fan(s) amp draw | <input type="checkbox"/> Lubricate all motors and check coupling alignment |
| <input type="checkbox"/> Clean water-cooled chiller condenser tubes | <input type="checkbox"/> Check liquid line temperature | |




Incentive Subtotal	
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Hot Water Incentive Worksheet

Hot Water – Common Area









Ref #	Equipment Type	Incentive	Unit	# of Units	Total Incentive
CA-W1	Indirect Domestic Hot Water Heating System	\$2.25	Input MBH		
CA-W2 	Pool Heater (Gas Heat)	\$2.00	Input MBH		
CA-W3 	Combination Heating/DHW Boiler	\$5.00	Input MBH		
CA-W4 	Tankless Water Heater	\$150.00	Heater		
CA-W5 	Gas Storage Water Heater ≤55 gallons	\$85.00	Heater		
CA-W6 	Gas Storage Water Heater 55-140 gallons	\$350.00	Heater		
CA-W7 	Gravity Film Heat Exchanger	\$25.00	Unit		



Hot Water – In-Unit

Ref #	Equipment Type	Incentive	Unit	# of Units	Total Incentive
IU-W1 	Tankless Water Heater	\$150.00	Heater		
IU-W2 	Gas Storage Water Heater ≤55 gallons	\$85.00	Heater		
IU-W3	Low Flow Showerhead – Gas Water Heat	\$3.00	Unit		
IU-W4	Low Flow Bathroom Aerator – Gas Water Heat	\$1.00	Unit		
IU-W5	Low Flow Kitchen Aerator – Gas Water Heat	\$1.00	Unit		
IU-W6	Low Flow Showerhead – Electric Water Heat	\$7.00	Unit		
IU-W7	Low Flow Bathroom Aerator – Electric Water Heat	\$2.00	Unit		
IU-W8	Low Flow Kitchen Aerator – Electric Water Heat	\$3.00	Unit		
IU-W9	Pipe Wrap – DHW (>120°F)	\$1.00	Linear Ft.		
IU-W10 	ENERGY STAR Heat Pump Domestic Water Heater	\$500.00	Heater		



HVAC Gas Incentive Worksheet

HVAC Gas – Common Area

Ref #	Equipment Type	Incentive	Unit	# of Units	Total Incentive
CA-G1 	Boiler Water Reset Control Retrofit	\$0.50	Input MBH		
CA-G2 	Space Heating Boiler <300 MBH input (92-94.9% AFUE)	\$2.00	Input MBH		
CA-G3 	Space Heating Boiler <300 MBH input (≥95% AFUE)	\$5.00	Input MBH		
CA-G4 	Space Heating Boiler 300-2500 MBH input (88-89.9% Thermal Eff.)	\$1.50	Input MBH		
CA-G5 	Space Heating Boiler 300-2500 MBH input (≥90% Thermal Eff.)	\$2.00	Input MBH		
CA-G6 	Space Heating Boiler >2500 MBH input (88-89.9% Combustion Eff.)	\$1.50	Input MBH		
CA-G7 	Space Heating Boiler >2500 MBH input (≥90% Combustion Eff.)	\$2.00	Input MBH		
CA-G8 	Infrared Heaters	\$5.00	Input MBH		

CA-G9 	Furnace Retrofit	\$175.00	Furnace		
CA-G10	Steam Trap Repair or Replacement	\$150.00	Trap		
CA-G11	Programmable Thermostat (Gas Heat)	\$50.00	Thermostat		
CA-G12 	Wi-Fi Thermostat (Gas Heat)	\$75.00	Thermostat		

HVAC Gas – In-Unit

Ref #	Equipment Type	Incentive	Unit	# of Units	Total Incentive
IU-G1 	Furnace Retrofit	\$150.00	Furnace		
IU-G2	Programmable Thermostat (Gas Heat)	\$50.00	Thermostat		
IU-G3 	Wi-Fi Thermostat (Gas Heat)	\$75.00	Thermostat		

Incentive Subtotal					
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Miscellaneous Incentive Worksheet

Gas and Electric Pipe Wrap – Common Area

Ref #	Equipment Type	Incentive	Unit	# of Units	Total Incentive
CA-G13	Pipe Wrap – Steam Boiler (>250°F)	\$5.00	Linear Ft.		
CA-G14	Pipe Wrap – Hot Water Boiler (>180°F)	\$3.00	Linear Ft.		
CA-G15	Pipe Wrap – Domestic Hot Water (>120°F)	\$1.00	Linear Ft.		
CA-G16	Pipe Wrap 1/2" Thickness – PEX Domestic Hot Water (>120°F)	\$1.00	Linear Ft.		
CA-G17	Pipe Wrap 3/4" Thickness – PEX Domestic Hot Water (>120°F)	\$1.50	Linear Ft.		

Gas and Electric Miscellaneous Incentives

Ref #	Equipment Type	Incentive	Unit	# of Units	Total Incentive
CA-G18	ENERGY STAR Exterior Door Retrofit	\$10.00	Door		
CA-G19	ENERGY STAR Window Retrofit	\$0.25	Sq. Ft.		
CA-G20	Airtight Can Light	\$5.00	Lamp		
CA-G21	Attic Insulation	\$300.00	1,000 Sq. Ft.		
CA-G22	Wall Insulation	\$300.00	1,000 Sq. Ft.		
CA-G23	Duct Sealing	\$150.00	1,000 Sq. Ft.		
CA-G24	Attic Air Sealing (Infiltration Reduction 30% or greater)	\$300.00	1,000 Sq. Ft.		

Furnace/Boiler Tune-Up Incentive Worksheet

Tune-Up Checklist

Site Name:	Date of Tune-Up:
Type (check one): <input type="checkbox"/> Hot Water Boiler <input type="checkbox"/> Steam Boiler <input type="checkbox"/> Furnace <input type="checkbox"/> RTU	
Model Number:	Annual Hours of Operation:
Serial Number:	Unit Input Capacity (MBH):
Company Performing Tune-Up:	Technician Performing Tune-Up:

- ☐ Measure post-combustion efficiency using electronic flue gas analyzer
- ☐ Adjust combustion airflow and air intake as needed; reduce excessive stack temperatures
- ☐ Adjust burner and gas input, manual or motorized draft controls
- ☐ Clean burners, combustion chamber, and heat exchanger surfaces
- ☐ Complete visual inspection of system piping and installation

- ☐ Include a copy of the combustion analyzer post-test (boilers only)
- ☐ Check safety controls
- ☐ Check adequacy of combustion air intake
- ☐ Check for proper venting
- ☐ Check draft control dampers
- ☐ Clean and inspect burner nozzles

Tune-Up - Common Area

Ref #	Equipment Type	Incentive	Unit	# of Units	Total Incentive
CA-G24	Domestic Hot Water Tune-Up ≥199 Input MBH	\$75.00	Boiler		
CA-G25	Furnace Tune-Up 30-80 MBH	\$40.00	Furnace		
CA-G26	Furnace Tune-Up 81-120 MBH	\$80.00	Furnace		
CA-G27	Space Heating Boiler Tune-Up 110-250 Input MBH	\$150.00	Boiler		
CA-G28	Space Heating Boiler Tune-Up 251-500 Input MBH	\$250.00	Boiler		
CA-G29	Space Heating Boiler Tune-Up >500 Input MBH	\$350.00	Boiler		

Tune-Up - In-Unit

Ref #	Equipment Type	Incentive	Unit	# of Units	Total Incentive
IU-G4	Domestic Hot Water Tune-Up ≥199 Input MBH	\$75.00	Boiler		
IU-G5	Furnace Tune-Up 30-80 MBH	\$40.00	Furnace		
IU-G6	Furnace Tune-Up 81-120 MBH	\$80.00	Furnace		
IU-G7	Space Heating Boiler Tune-Up 110-250 Input MBH	\$150.00	Boiler		
IU-G8	Space Heating Boiler Tune-Up 251-500 Input MBH	\$250.00	Boiler		
IU-G9	Space Heating Boiler Tune-Up >500 Input MBH	\$350.00	Boiler		
Incentive Subtotal					

In-Unit Installations Tally Sheet

Use this template to record measures installed inside multifamily living units. Please list the measure and measure quantity for each apartment unit served. The Prescriptive Incentive Reference Number can be found in both the Market Rate and Income-Qualified versions of the DTE Multifamily Catalog. For Measure Quantity, please list the number of units described in the catalog (e.g., lamp, watts reduced, input MBH, unit).

Property Name:[illegible]

Common Area Installations Tally Sheet

Use this template to record measures installed in the common areas of multifamily buildings. Please list the measure and measure quantity for each building served. The Prescriptive Incentive Reference Number can be found in both the Market Rate and Income-Qualified versions of the DTE Multifamily Catalog. For Measure quantity, please list the number of units described in the catalog (e.g., lamp, watts reduced, input MBH, unit).

Property Name:

Building Address:

Number of Floors:

Building Number or Identifier:

	Example	1	2	3	4	5	6	7	8	9	10
Prescriptive Incentive Reference Number	CA-G21										
Measure Quantity	60										

Building Address:

Number of Floors:

Building Number or Identifier:

	Example	1	2	3	4	5	6	7	8	9	10
Prescriptive Incentive Reference Number	CA-G21										
Measure Quantity	60										

Building Address:

Number of Floors:

Building Number or Identifier:

	Example	1	2	3	4	5	6	7	8	9	10
Prescriptive Incentive Reference Number	CA-G21										
Measure Quantity	60										

Building Address:

Number of Floors:

Building Number or Identifier:

	Example	1	2	3	4	5	6	7	8	9	10
Prescriptive Incentive Reference Number	CA-G21										
Measure Quantity	60										

Building Address:

Number of Floors:

Building Number or Identifier:

	Example	1	2	3	4	5	6	7	8	9	10
Prescriptive Incentive Reference Number	CA-G21										
Measure Quantity	60										

Building Address:

Number of Floors:

Building Number or Identifier:

	Example	1	2	3	4	5	6	7	8	9	10
Prescriptive Incentive Reference Number	CA-G21										
Measure Quantity	60										

Custom Incentive Worksheet

Custom Worksheet Instructions

Reservation Application must be submitted BEFORE project begins.

IMPORTANT NOTE: All custom projects require pre-approval prior to the start of work or purchase of equipment.

Use this information to help you complete your Custom Incentive Worksheet. Total Awarded Incentives are calculated at no more than 50% of the respective Measure Costs for electric and gas items. All custom incentive applications must include your energy savings calculations and supporting documentation.

- 1. Please use a separate item box for each custom measure. Write the corresponding Reference Number for each item on all specification sheets and invoices related to that specific item and attach to your Final Application.
- 2. **Before Retrofit and After Retrofit:** Please be as specific as possible. Include quantity, product type/name, make/model, size, wattage, and so on.
- 3. **Current Energy Cost** (\$ per unit): Enter your current average energy cost for the existing equipment.

Your Current
Natural Gas
Costs

=

Sum of 12 consecutive monthly utility bills for natural gas (\$)

(Sum of natural gas used during the same 12 consecutive months as above (Ccf) x 1 Mcf/10 Ccf)

Simple
Payback
Period

=

Aggregate Measure Cost

((Annual kWh Saved x Electricity Cost) + (Annual Mcf Saved x Natural Gas Cost))

- 4. Enter your **Annual Electric Savings** by kWh. **You must provide supporting calculations.**
- 5. Enter your **Annual Natural Gas Savings** by Mcf. **You must provide supporting calculations.**
- 6. Determine your **Calculated Incentive** for each measure by multiplying the **Annual Electric Savings** by \$0.08/kWh and the **Annual Natural Gas Savings** by \$8.00/Mcf.
- 7. Next, enter the **Measure Cost**. Only include costs associated with the rebated energy savings measure. Internal labor costs cannot be included. Also, do not include any costs incurred to achieve non-energy-related project benefits. Measure cost information:
 - a) **For end-of-life equipment replacement measures:** the cost difference between equipment meeting program efficiency criteria and equipment meeting the minimum efficiency allowable by code or industry standard
 - b) **For retrofit, early replacement, and new technology measures:** the cost of new equipment, components, and labor or materials replacing or added to existing equipment for the purpose of improving its energy efficiency

Incentive Subtotal	
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Custom Incentive Worksheet

Reservation Application must be submitted BEFORE project begins.

Please attach all equipment specifications to your Reservation Application before you submit for review. All custom projects must include detailed energy savings calculations with new equipment model numbers.

IMPORTANT NOTE: All custom projects require pre-approval prior to the start of work or purchase of equipment.

Ref # **CU-1** Location (department, area, etc.): _____

Description	
Before Retrofit	After Retrofit

Service	Unit	Current Energy Cost (\$ Per Unit)	Annual Savings (Units/Year) (A)	Incentive Rate (\$ Per Unit) (B)	Calculated Incentive (AxB)	Measure Cost	Simple Payback Period (Years)	Total Custom Incentive
Electric	kWh			\$0.08				
Natural Gas	Mcf			\$8.00				

Electric Simple Payback Period must be ≥1 to ≤8 years

=

Electric Measure Cost
(Annual kWh Saved x Current Energy Cost)

Gas Simple Payback Period must be ≥1 year

=

Gas Measure Cost
(Annual Mcf Saved x Current Energy Cost)

IMPORTANT:
The **Simple Payback Period** must fall within the electric or natural gas parameters to qualify for an incentive (see formulae above).

Total Awarded Incentives for each utility are capped at no more than 50% of the Total Measure Cost. If one utility does not qualify for an incentive, the other utility is capped at no more than 50% of the **Aggregate Measure Cost** for that utility.
If you require assistance completing this section, contact our office.

Total Custom Measure Cost	
Total Custom Incentives	
Total Incentives	

To Submit Your Reservation Application

1. Complete the Reservation Application.

- A. Ensure that you have completed the Reservation Application checklist.
- B. Ensure that you have completed the Customer Information, building information, and incentive worksheets.
- C. Ensure that you have completed the Contractor Information and, if applicable, the Third-Party Payment Authorization.

2. Complete all relevant worksheets for your project and attach required proposal/scope of work and product specifications.

All relevant worksheets and supplemental forms are found on the contractor resources page

dte.multifamilyprogram.com/resources

3. Submit your Reservation Application electronically at:

dtemultifamily.customerapplication.com (Contractors)

If you cannot submit through the portal, please call an Energy Advisor at **866.796.0512** or email dtemultifamily@michiganeficiency.com

Prescriptive projects over \$1,000 and all custom projects require a Reservation Application prior to the start of any work.

To Submit Your Final Application

1. Review the Final Application requirements on page 8.
2. Review and complete all information on page 9.
3. Complete all relevant worksheets for your project, and attach required invoices and product specifications.

All relevant worksheets, supplemental forms, and a sample invoice are found on the contractor resources page

dte.multifamilyprogram.com/resources

- A. Measure Installation Tally Sheets
- B. Furnace Tune-up Checklist
- C. Boiler Tune-up Worksheet
- D. Steam Trap Survey Form
- E. Window Replacement Area Calculator.

4. Submit your Final Application electronically at:

dtemultifamily.customerapplication.com (Contractors)

If you cannot submit through the portal, please call an Energy Advisor at **866.796.0512** or email dtemultifamily@michiganeficiency.com

If not submitted through the portal, please email all manufacturers' specifications, detailed invoices, and other supporting documents. In your subject line, please include the customer name and project number. If you don't have a project number, make sure you enter your customer's name.

Prescriptive Measure Specifications

Lighting

All Final Applications must include manufacturers' specification sheets for lamps and ballasts demonstrating compliance with the specifications listed below. All LED fixtures must be ENERGY STAR rated or on the DesignLights Consortium (DLC) Qualified Products List. All incentives are for one-for-one replacements, except as noted.

LED Replacing CFL Fixture

Incentives are available for replacing CFL downlights with LED fixtures. The replacements must be a complete luminaire unit and replace the reflector, lens, heat sink, driver, and light source. Screw-in or pin-based retrofits are not applicable for this measure.

LED Downlight

Incentives are available for replacing recessed incandescent/halogen fixtures with new LED fixtures. Available only for interior hardwired LED fixtures. Only complete, new fixtures or modular hardwired retrofits for interior applications qualify.

LED GU10 or Pin Base MR-16

Incentives are available to replace existing incandescent/halogen or CFL MR-16 lamps with LED MR-16 lamps.

Exit Signs

Incentives are available for high-efficiency exit signs replacing or retrofitting an existing incandescent or CFL exit sign. Electroluminescent, T1 and LED exit signs are eligible. Non-electrified and remote exit signs are not eligible. All replacement exit signs must be UL or ETL listed, have a lifetime of 15 years, 2.5 watts per face, or 5 watts per sign.

Interior Occupancy Sensors

Incentives are available for occupancy sensors for intermittent occupancy interior areas, which automatically turn lights off when not occupied. The minimum amount of time for the lights to stay on when no movement is sensed (delay set time) must be 10 minutes. The sensors can be passive infrared (PIR) or ultrasonic. All sensors must be hardwired and control interior lighting fixtures. To assist in rebate processing, provide the inventory of the controlled fixtures with square footage served with the Final Application. Incentive is per sensor.

Stairwell Bi-Level Control

Incentives are available for interior stairwell lighting controls in which stepped dimming occupancy controls consist of a lighting system that operates at full power and full light output when the space is occupied, then at a reduced power level and reduced light output when non-occupied. In order to qualify for this incentive, the occupancy sensor must be installed in an interior stairwell or passageway

application requiring continuous (24 hours a day) by code. The occupancy sensor must be hard-wired; it can be passive infrared (PIR) or a microwave occupancy sensor; and the sensor must reduce the fixture output to use no more than 50% of full power.

This incentive may not be combined with the interior occupancy sensor measure. Fixtures that are retrofitted from fluorescent to LED are eligible to claim the Linear LED incentives in addition to the Stairwell Bi-Level Lighting Control incentive. There must be no previously existing automated lighting control in the area for which incentives are being applied.

Interior Linear LED (In-Unit and Common Area)

Incentives are available for Linear LED tubes and fixtures replacing existing fluorescent tubes in fixtures or replacing the whole fixture. The LED tubes or fixtures must have a minimum efficacy of 50 lumens per watt (lm/W). Incentive is per watt reduced. Wattage differences resulting from a reduction in the quantity of lamps within a fixture (de-lamping) is eligible for inclusion in the incentive calculation. Wattage differences resulting from a reduction in the quantity of fixtures is not eligible for the prescriptive incentive, and must use the custom incentive category.

Exterior or Garage HID to LED Lighting Retrofit

Incentives are available for replacing existing HID fixtures with LED. Existing fixtures must operate less than 8,760 hours per year. Fixture replacement must result in at least a 40% power reduction. LED fixtures must have a minimum efficacy of 35 lumens per watt. Incentive is per watt reduced.

Interior HID to Mogul Base LED

Requirements

Must be DesignLights Consortium listed in one of the following primary use categories:

- Replacement lamps for High Bay Luminaires (UL Type B or Type C)
- Replacement Lamps for Low Bay Luminaires (UL Type B or Type C)

Replacement lamps must be installed in high or low bay luminaires only. HID lamps and LED replacements with an E-27 medium base should apply for the Mogul Base measure.

***UL Type B Products – By signing this application, the customer agrees that necessary steps have been taken to ensure product, luminaire, and maintenance safety.**

Exterior HID to Mogul Base LED

Requirements

Must be DesignLights Consortium listed in one of the following primary use categories:

- Replacement lamps for Outdoor Pole/Arm Mounted Area and Roadway Luminaires (UL Type B or C)
- Replacement lamps for Outdoor Pole/Arm Mounted Decorative Luminaires (UL Type B or C)
- Replacement lamps for Outdoor Full-Cutoff Wall Mounted Luminaires (UL Type B or C)
- Replacement lamps for Parking Garage Luminaires (UL Type B or C)

Replacement lamps must be installed in luminaires that match the intended DLC primary use category. HID lamps and LED replacements with an E-27 medium base should apply for the Mogul Base measure.

***UL Type B Products – By signing this application, the customer agrees that necessary steps have been taken to ensure product, luminaire, and maintenance safety.**

Appliances

Requirements

Must appear on the ENERGY STAR Certified Products list.

If you have a lighting project:

Contact us if you have questions about how to calculate your “Before” and “After” retrofit operating hours or savings.

HVAC Electric

Unitary and Split Air Conditioning Systems

Incentives are available to install replacement air conditioning systems that meet or exceed qualifying cooling efficiency. Unitary and split systems are both eligible for this incentive. Water-cooled systems, evaporative coolers, and water source heat pumps are not eligible for this incentive, but may be eligible for a custom incentive. Split-system efficiency must be for air handling and condensing unit combined. Incentive is per ton of refrigeration.

Cooling Capacity (BTU/hr)	Size category (Tons)	Minimum requirements			
		EER	IEER	SEER	SEER2
<65,000	<5.4	N/A	N/A	15	14.3
≥65,000 and <135,000	≥5.4 and <11.25	12	13.8	N/A	N/A
≥135,000 and <240,000	≥11.25 and <20	12	13	N/A	N/A
≥240,000 and <760,000	≥20 and <63.3	10.6	12.1	N/A	N/A
≥760,000	≥63.3	10.2	11.4	N/A	N/A

Room Air Conditioning Systems

Incentives are available to install replacement air conditioning systems that meet or exceed ENERGY STAR requirements. Incentives are available to install units that are through the wall (or built in). These units are without reverse cycle (i.e., heating). Incentive is per unit.

Packaged Terminal Heat Pump Units

Incentives are available to install replacement packaged terminal air conditioners and heat pumps that meet or exceed NEEP Specifications (COP @ 5° F ≥1.5 (at maximum capacity operation)). The new heat pumps must be air-cooled, through-the-wall, and self-contained. Incentive is per ton of cooling capacity.

Packaged Terminal Air Conditioner (PTAC)

Incentives are available to install replacement packaged terminal air conditioners that meet or exceed the listed efficiencies. Incentive is per ton of cooling capacity.

Cooling Capacity (BTU/hr)	Minimum requirements (EER)
<7,000	13.1
≥7,000 and <15,000	11.8
≥15,000	10.5

Cold Climate Heat Pump

Incentives are available for air source heat pumps and mini-split heat pumps in new construction or in existing properties with existing electric heating.

SEER	HSPF
≥18 (≥17 SEER2)	≥10 (≥8.4 HSPF2)

Variable Refrigerant Flow (VRF) multi-split heat pump systems that meet or exceed NEEP Specifications qualify for this incentive.

Programmable Thermostat (Air Conditioning and/or Electric Space Heating)

Incentives are available for programmable thermostats that replace any non-programmable thermostat. Thermostats must be capable of maintaining two separate programs for weekdays and weekends and at least four temperature settings for each program. The incentive is per thermostat. The total square footage of conditioned space controlled by the installed thermostats must be included with the Final Application.

Chiller Tune-Up

An incentive is available for the tune-up of any air-cooled or water-cooled chiller, greater than 20 tons, used for either space or process cooling. The incentive is available once per 24-month period. Each individual chiller is considered one unit. Incentive is per ton of refrigeration.

Cooling service tune-ups must include all applicable maintenance items listed on the tune-up worksheet.

Hot Water

Indirect Domestic Hot Water System

Incentives are available for domestic hot water systems containing a new boiler and a separate storage tank. The boiler must have a thermal efficiency of 90% or greater for a high-efficiency system. Boiler must be 75 MBH or larger to qualify. For indirect hot water, the incentive is based on the MBH of the boiler associated with domestic hot water heating only. Incentive is based per input MBH.

High-Efficiency Tankless Water Heater

Incentives are available for tankless water heaters replacing existing storage natural gas water heaters. Replacement unit must have a UEF of ≥0.87. Incentive is per heater.

High-Efficiency Pool Heater

Incentives are available for replacement indoor pool heaters. Replacement heaters must have a thermal efficiency ≥84% and must be rated between 500 MBH and 2,000 MBH. The pool heater may not be used as a backup for solar water heating. Incentive is per input MBH.

Gas Storage Water Heater

Incentives are available for natural gas high-efficiency storage tank water heaters that replace existing natural gas storage water heaters. Water heaters must be less than or equal to 55 gallons in size and less than or equal to 75 MBH in capacity. Water heaters must have a UEF ≥0.64. Incentive is per heater.

Combination Heating/DHW Boilers

Incentives are available for replacement of existing separate-space heating boiler and domestic hot water system with a single boiler serving both uses. If the domestic hot water system includes a tank, the tank size must be <1 gallon per MBh. The equipment being replaced must not exceed 82% AFUE. New units must include a new boiler that is being used for space and domestic hot water heating. Applicant must submit boiler specifications with steady-state boiler input and output ratings. The efficiency ratings will be defined per AHRI certification. If rated input capacity ≥300MBh, thermal efficiency must be ≥95%. If rated

input capacity <300MBh, AFUE must be ≥95%. This incentive applies toward the purchase of new or replacement energy efficient combination boilers. Used or rebuilt equipment is not eligible. Boilers purchased for backup or redundancy are not eligible.

Large High-Efficiency Gas Water Heater

Incentives are available for replacing a gas-fired, tank-style water heater with a gas-fired, tank-style storage unit with a Thermal Efficiency (T.E.) ≥0.94 or Energy Factor (E.F.) ≥0.93. Water heaters must be less than or equal to 140 gallons in size and greater than 75 MBH in capacity.

Low-Flow Fixtures

New aerators and showerheads must have a flow rate of 1.5 gpm or less. Existing aerators and showerheads must have a flow rate of 2.2 gpm or greater. Handheld showerheads are eligible for this incentive.

Heat Pump Domestic Hot Water Heater

Incentives are available for the replacement of an existing electric resistance tank-style water heater with a new tank-style water heater that utilizes heat-pump technology. Heat pump water heaters must have an efficiency rating of 3.0 UEF or greater to qualify. Replacement water heaters must appear on the ENERGY STAR Certified Products List.

Gravity Film Heat Exchanger

Incentives are available for the installation of new GFX devices with a 10-year warranty and a counterflow coil length of 40–60 feet. The device should be installed in a configuration to preheat cold water prior to entering a hot water tank. The incentive applies to GFX installation in showers, tubs, sinks, dishwashers, and clothes washers. Electric and Gas Incentives apply on a per device basis for existing and New Construction.

HVAC Gas

All Final Applications MUST include manufacturers' equipment specification sheets. Prescriptive incentives are available only for retrofit projects using natural gas as the primary fuel source. If a dual-fuel system is used or if natural gas is the backup or redundant fuel, the custom Incentive Application must be used.

Boiler Water Reset Control

Incentives are available for temperature reset controls added to existing boilers operating with a constant supply temperature. A replacement boiler with boiler reset controls is not eligible. For controls on multiple boilers to be eligible, control strategy must stage the lag boiler(s) only after the lead boiler fails to maintain the desired boiler water temperature. Incentive is available only for equipment used in space heating conditions. Incentive is per input MBH.

High-Efficiency Gas Furnace

Incentives are available for replacement furnaces and unit heaters that have an AFUE of 95% or greater and have a sealed combustion unit. Air handlers are not eligible. Equipment purchased for backup or redundancy is not eligible. Incentive is only available for equipment used in space heating conditions. Incentive is per furnace and is based upon unit efficiency and input MBH. Submittal of the furnace AHRI certificate is preferred.

High-Efficiency Space Heating Boilers

Incentives are available for new or replacement boilers used for space heating. Boilers purchased for backup or redundancy are not eligible. Boilers must be modulating with a minimum turndown ratio of 5:1 and be of the sealed combustion type. Incentive is per input MBH. Replacement and new construction boilers must have a minimum thermal efficiency of 92%. Submittal of boiler AHRI certificate is preferred.

Steam Trap Repair/Replacement

Incentives are available for the repair or replacement of steam traps that have failed open and that are leaking steam. Incentive is not available for traps that have failed closed or that are plugged. Replacement with an orifice trap is not eligible. Incentive is available once per 24-month period, per trap. Steam trap repair work must be recorded and the service report must be attached to the Incentive Application. Incentive is per repaired or replaced trap. The report must contain:

- Name of survey/repair technician
- Survey/repair date
- System nominal steam pressure
- Annual hours of operation
- Number of steam traps serviced
- Per steam trap:
 - ID tag number, location, and type of trap
 - If repairing or replacing, record orifice size
- Pre- and post-conditions (e.g., Functioning/Not Functioning, Leaking/Not Leaking)

Infrared Heaters

Incentives are available for infrared heaters with electronic ignition replacing unit heaters. Applicable heaters must have a greater than 80% thermal efficiency and set back at 10 degrees. Low-intensity heaters must use non-conditioned, outside air for combustion. Incentive is available for heaters used for building space heating. Incentive is per input MBH.

Programmable Thermostat (Gas Heat)

Incentives are available for new programmable thermostats that replace any non-programmable thermostat to automatically adjust the temperature at preselected times. Thermostats must be capable of maintaining two separate programs for weekdays and weekends and at least four temperature settings for each program. Incentive is per thermostat. The total square footage of conditioned space controlled by the installed thermostats must be included with the Final Application.

Miscellaneous

Pipe Wrap – Steam Boiler

Incentives are available for insulation applied to existing bare steam boiler piping used for space heating. Insulation must have a minimum thermal resistance of R-4. A minimum of 10 linear feet of pipe must be insulated. The bare pipe size must be ½ inch or larger. Piping associated with new boiler systems is not eligible. Repair or replacement of existing insulation does not qualify. Incentive is per linear foot of insulation. Incentive is limited to a maximum of 500 linear feet per boiler unless pre-approved.

Pipe Wrap – Hot Water Boiler

Incentives are available for insulation applied to existing bare hot water boiler piping used for space heating. Insulation must have a minimum thermal resistance of R-4. A minimum of 10 linear feet of pipe must be insulated. The bare pipe size must be ½ inch or larger. Piping associated with new boiler systems is not eligible. Repair or replacement of existing insulation does not qualify. Incentive is per linear foot of insulation. Incentive is limited to a maximum of 500 linear feet per boiler unless pre-approved.

Pipe Wrap – Domestic Hot Water

Incentives are available for insulation applied to existing bare pipe for domestic hot water systems. Insulation must have a minimum thermal resistance of R-4. Pipe must be between ½ inch and 2½ inches nominal diameter. Piping associated with new domestic hot water systems is not eligible. Repair or replacement of existing insulation does not qualify. Hot water must be a minimum of 120 degrees Fahrenheit. Incentive is limited to a maximum of 500 linear feet per heater unless pre-approved.

ENERGY STAR® Door

Incentives are available for the replacement of a standard entry door which separates a conditioned and unconditioned space with a door that is ENERGY STAR rated for northern climates.

ENERGY STAR Windows

Incentives are available for replacing existing windows with models that meet the minimum specification required for an ENERGY STAR qualified window in northern climates. The incentive is per square foot of window including the frame.

Airtight Can Light

Incentives are available for the replacement of a ceiling can light with a unit marketed as airtight for reduced air infiltration around the fixture. The can light must be in a ceiling that separates a conditioned and unconditioned space. Additional incentives could be available if new fixture qualifies for the LED downlight measure. The Final Application must include documentation of the location and square footage illuminated by the airtight fixtures.

Duct Sealing

Incentives are available for reducing air infiltration through existing HVAC ducting by at least 15%. To qualify, ducts must be sealed using mastic sealant, metal tape, or other approved duct sealing methods. Fabric-backed tape (such as duct-tape) does not qualify. Pre- and post-inspection may be required. Incentive is per 1,000 square feet of conditioned space supplied by the ducts.

Attic Air Sealing

Incentives are available for reducing air infiltration through the building envelope by at least 30%. Infiltration reduction must be validated with a pre- and post- blower door test. Supporting documentation must be provided. The property's primary heating system must be fueled by DTE. Incentive is per 1,000 square feet of air sealed attic area. Incentives will be paid on the total square footage of air sealed attic area.

Attic Insulation

The attic insulation measure is eligible for spaces that have electric or natural gas space heating. The property's primary heating system must be fueled by DTE. Attic insulation must be installed between conditioned (living area below ceiling) and unconditioned areas (attic). Existing attic insulation must be less than R-19 and the final insulation must be at least R-30. The existing insulation level will be determined and documented by the installer and/or Program energy advisor. All insulation must be new materials and have R-value stated on the packaging material. Garages and other non-living areas do not qualify. Attach an itemized and dated invoice from the contractor or retailer (include insulation manufacturer, type, and square feet) along with your application form. The final insulation level will be determined and documented by the insulation installer. Square footage measurements will be verified by a Program energy advisor. Incentives will be paid on the total square footage of the attic insulation.

Wall Insulation

The wall insulation measure is eligible for spaces that have electric or natural gas space heating. The property's primary heating system must be fueled by DTE. If existing wall assembly is uninsulated, then R-7 or greater must be added to qualify. If existing wall assembly is R-5 or greater, then R-10 continuous or greater must be added to qualify. Incentives will be paid on the total square footage of the wall insulation.

Furnace/Boiler Tune-Ups

Domestic Hot Water Boiler Tune-Up

Incentives are available for tune-ups to natural gas-fired boilers for domestic hot water. Boilers used primarily for pool/spa use, space heating or process load are not eligible. Burners must be adjusted to improve combustion efficiency as needed. The incentive is available once every two years. Boiler size must be 199 MBH or greater input. Incentive is per boiler. The service provider must perform a combustion analysis after the tune-up is complete and attach the printout to the Final Application. The tune-up checklist must be filled out per boiler. Other forms that include all the required information are acceptable. A single unit with multiple burners or modules is considered one unit.

Furnace Tune-Up

Incentives are available for combustion burner tune-ups for indirect-fired units with an input of 30 MBH or greater. Contractor must complete a tune-up checklist for each unit serviced and submit with the application. Other forms that include the required information are acceptable. Incentives are available for gas-fired furnaces only, once per 24-month period.

Space Heating Boiler Tune-up

Incentives are available for tune-ups to natural gas-fired, space heating boilers. The incentive is available once per 24-month period. Boiler size must be 110 MBH or greater input. The service provider must perform a combustion analysis after the tune-up is complete and attach the printout to the Final Application. Incentive is per boiler. The tune-up checklist must be filled out per boiler. Other forms that include all the required information are acceptable. Boiler tune-ups are capped at 300 per site. A Reservation Application is required for projects of 20 or more boiler tune-ups.

- Measure post-combustion efficiency using electronic flue gas analyzer
- Adjust combustion airflow and air intake as needed; reduce excessive stack temperatures
- Adjust burner and gas input, manual or motorized draft controls
- Clean burners, combustion chamber, and heat exchanger surfaces
- Complete visual inspection of system piping and installation
- Include a post-test copy of the combustion analyzer
- Check safety controls
- Check adequacy of combustion air intake
- Check for proper venting
- Check draft control dampers
- Clean and inspect burner nozzles

Custom Measure Specifications

Electric and Gas

Reservation Applications MUST be submitted for all custom projects while the existing equipment is still in operation so that existing conditions (baseline) can be verified. Custom projects must involve a facility improvement that results in a permanent reduction in electrical (kWh) and/or natural gas (Mcf) energy usage due to an increase in system efficiency.

Service	Unit
Electric	kWh
Natural Gas	Mcf

Custom and prescriptive measures may be included on one application. Mixed measures, those with both prescriptive and custom aspects, must be separated into prescriptive and custom measures. Prescriptive measures, or portions thereof, are only eligible for prescriptive incentives. Custom measures, or portions thereof, are only eligible for custom incentives. For custom measures or portions thereof, incentives are limited to 50% of the sum of all custom costs. The measure cost (MC) is the cost of implementing a measure less any costs incurred to achieve non-energy-related project benefits. Only costs associated with the incentivized energy savings measure should be included in the MC. The MC is the basis for determining the simple payback period for custom measures and is defined as either:

- For end-of-life equipment replacement measures, the cost differential between equipment meeting program efficiency criteria and equipment meeting the minimum efficiency allowable by code or industry standard. External labor costs may also be included.
- For retrofit, early replacement, or new technology measures, the cost of new equipment or components added to existing equipment for the purpose of improving energy efficiency. External labor costs may also be included.

For example, when replacing an existing space heating boiler that is at the end of its useful life with a new, high-efficiency model, the price differential between the high-efficiency model and a standard-efficiency model is the MC. However, when adding a variable frequency drive to an existing boiler pump or when changing high-intensity discharge (HID) light fixtures to fluorescent fixtures, the MC is the purchase price of the VFD or light fixtures including any external contracted labor for the installation.

All Final Applications MUST include manufacturers' equipment specification sheets.

Custom electric projects must have a simple payback period equal to or greater than one year and less than or equal to eight years to be eligible for an incentive. Custom natural gas projects must have a simple payback period equal to or greater than one year to be eligible for an incentive. Project payback is equal to the ratio of the project MC divided by the annual energy savings. Projects that are NOT eligible for an energy efficiency incentive include, but are not limited to, the following:

- Fuel switching (e.g., electric to gas or gas to electric)
- Changes in operational and/or maintenance practices or simple control modifications not involving capital costs
- On-site electricity generation
- Projects that involve load-shifting/demand-limiting (and not kWh savings)
- Renewables
- Power quality improvements

Requirements for Custom Project Electricity and/or Natural Gas Savings Calculation

The annual electricity and/or gas savings must be calculated for custom projects using industry-accepted engineering algorithms or simulation models. The applicant must estimate the annual electricity and/or gas usage of both the existing and proposed equipment based on the current operation of the facility. If the existing equipment is at the end of its useful life, the applicant must substitute the baseline with equipment that would meet the applicable federal and local energy codes when calculating the annual energy savings. The applicant must be able to clearly describe the method used to calculate the savings. The applicant must provide all assumptions used in the calculations and justify or cite a precedent for the assumptions. Acceptable methods of determining custom project energy savings include detailed calculations, equipment or subsystem metering, and/or a building energy model. DTE Energy will review the application and is solely responsible for the final determination of the annual energy savings to be used in calculating the incentive amount. DTE Energy may need to conduct inspections both before and after the retrofit projects to verify equipment and operating conditions. DTE Energy also reserves the right to require specific measurement and verification activities, including monitoring, both before and after the retrofit, and to base the incentive payment on the results of these activities.

For assistance, call
866.796.0512
or visit our website:
dteenergy.com/multifamily

DTE