



# Charitable Fundraising Event Support

This application only applies to events that are held on one day for the sole purpose of raising funds.

Due to budget limitations, charitable fundraising event support is usually pre-determined each calendar year.

## **A. Application for 501(C)(3) Nonprofits**

Please check **one** LEAD priority that best describes your organization based on information in "What We Support" on our Web site.

**Leadership**

**Education K-12**

**Education Higher Learning**

**Environment**

**Development**

**Diversity**

**Exception** (Our priority is to support programs/events that fit LEAD. However, a few exceptions will be considered.)

## **B. Other Required Documents**

1. Sponsorship package including:
  - Letter of request with event details and information about your organization.
  - Sponsorship levels.
  - Event budget-projected revenue and expenses.
2. Proof of organization's nonprofit status: (501(C)(3) I.R.S. Letter of Determination or print out from the GuideStar Web site at: ([www.guidestar.org](http://www.guidestar.org)).
3. Tax or Employer Identification Number (this is listed on the 501(C)(3) I.R.S. Letter of Determination or attach page one of the 990 tax form).

### *Instructions:*

Complete all fields. Save a copy of the completed application to your computer. E-mail it and other required documents as attachments to:  
[foundation@dteenergy.com](mailto:foundation@dteenergy.com)



## A. Application for 501(C)(3) Nonprofits

\$ \_\_\_\_\_  
Amount Requesting

\$ \_\_\_\_\_  
Total Event Cost

Application Date (xx/xx/xx) \_\_\_\_\_

Organization's Legal Name \_\_\_\_\_

Year Established \_\_\_\_\_

Date of Last Audit (xx/xx/xxxx) \_\_\_\_\_

Organization Mission \_\_\_\_\_

Address (Principal/administrative office ) \_\_\_\_\_

Suite, Building, Other \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip \_\_\_\_\_

Phone Number (xxx-xxx-xxxx) \_\_\_\_\_

FAX Number (xxx-xxx-xxxx) \_\_\_\_\_

Web site Address \_\_\_\_\_

Executive Director \_\_\_\_\_

E-mail Address \_\_\_\_\_

Phone Number (xxx-xxx-xxxx) \_\_\_\_\_

Chief Development Officer \_\_\_\_\_

E-mail Address \_\_\_\_\_

Phone Number (xxx-xxx-xxxx) \_\_\_\_\_

List all DTE Energy Employee(s) Affiliated with Your Organization/Request:

Name \_\_\_\_\_

Affiliation with Your Organization \_\_\_\_\_

Name \_\_\_\_\_

Affiliation with Your Organization \_\_\_\_\_

Event Name \_\_\_\_\_

Description of Event \_\_\_\_\_

Date(s) of Event \_\_\_\_\_

Geographic Area Served \_\_\_\_\_

Yes, my organization is currently requesting or has received cash and/or in-kind donations (includes, but not limited to, requests for employee time, labor, company materials, tools, equipment, services or surplus goods), from an area of DTE Energy **other than** the DTE Energy Foundation.

Please describe the donation(s) received, the amount, and source/contact person for the non-Foundation donation:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

No, to the best of my knowledge, my organization has not received cash or in-kind donations from any area of DTE Energy in the past two years.

Yes, my organization has received support from the DTE Energy Foundation in the past.

Signature of Applicant Making Request \_\_\_\_\_

Title \_\_\_\_\_