



Charitable Requests \$10,001 or greater

A meeting with the DTE Energy Foundation is not required prior to submitting this application.

A. Application for 501(C)(3) Nonprofits

Please check one LEAD priority that best describes your request based on information in "What We Support" on our Web site.

Leadership

Education K-12

Education Higher Learning

Environment

Development

Diversity

Exception (Our priority is to support programs/events that fit LEAD. However, a few exceptions will be considered.)

B. Narrative (Click to view the Narrative.)

Summary document addressing scope of the request, including:

1. Organization Information
2. Nature of Request
3. Financial Information
4. Recognition Opportunities
5. Evaluation

C. Reporting (for previous recipients)

D. Other Required Documents

1. 501(C)(3) I.R.S. Letter of Determination.
2. List of Board of Directors including affiliation.
3. Current fiscal year operating budget, including projected revenue and expenses.
4. Most recent audited financial statement.

Instructions:

Complete all fields. Save a copy of the completed application to your computer. E-mail it and other required documents as attachments to:
foundation@dteenergy.com



A. Application for 501(C)(3) Nonprofits

\$ _____
Amount Requesting

\$ _____
Total Program Cost

Application Date (xx/xx/xx) _____

Organization's Legal Name _____

Year Established _____

Date of Last Audit (xx/xx/xxxx) _____

Organization Mission _____

Address (Principal/administrative office) _____

Suite, Building, Other _____

City _____

State _____

Zip _____

Phone Number (xxx-xxx-xxxx) _____

FAX Number (xxx-xxx-xxxx) _____

Web site Address _____

Executive Director _____

E-mail Address _____

Phone Number (xxx-xxx-xxxx) _____

Chief Development Officer _____

E-mail Address _____

Phone Number (xxx-xxx-xxxx) _____

List all DTE Energy Employee(s) Affiliated with Your Organization/Request:

Name _____

Affiliation with Your Organization _____

Name _____

Affiliation with Your Organization _____

Program Name _____

Description of Program _____

Date(s) of Program _____

Geographic Area Served _____

Yes, my organization is currently requesting or has received cash and/or in-kind donations (includes, but not limited to, requests for employee time, labor, company materials, tools, equipment, services or surplus goods), from an area of DTE Energy **other than** the DTE Energy Foundation.

Please describe the donation(s) received, the amount, and source/contact person for the non-Foundation donation:

No, to the best of my knowledge, my organization has not received cash or in-kind donations from any area of DTE Energy in the past two years.

Yes, my organization has received support from the DTE Energy Foundation in the past.

Signature _____

Title _____

I certify that the Executive Director or Chief Development Officer has approved the submission of this application.

B1. Narrative – Organization Information

Provide a brief summary of the organization's history. (Limit to 1200 characters.)

Provide a brief statement of the organization's Mission and Goals. (Limit to 2000 characters)

Describe your current programs and accomplishments. (Limit to 4000 characters)

Describe the program for which support is being requested. (2000 characters)

B2. Narrative – Nature of Request

Describe the active involvement of constituents in defining problems to be addressed, making policy and/or planning the program. (Limit to 1200 characters)

Describe the target population and how they will benefit. (Limit to 1200 characters)

Are there other partners in this program? If so, what are their roles? (Limit to 3000 characters)

Acknowledge similar existing programs or agencies. Explain how your program differs, and if there is an effort to work collaboratively with organization's with a similar mission/program. (Limit to 2000 characters)

B3. Narrative – Financial Information

Provide your fundraising plan, including the total goal, the specific corporate goal and program expenses.
(Limit to 2000 characters)

State the long-term strategy for funding this program. Specify plans for when support from DTE Energy/
DTE Energy Foundation ends. (Limit to 2000 characters)

List the sources with amounts (foundations, corporations, individuals, government entities) you are requesting from others for your program/organization. (Limit to 2000 characters)

Provide a clear example of how your organization has increased efficiency so that you are ensuring every dollar is being fully utilized to achieve your mission. (Limit to 2000 characters)

B4. Narrative – Recognition Opportunities

Provide donor recognition opportunities in date order. (Limit to 1200 characters)

Provide related production/media deadlines. (Limit to 1200 characters)

B5. Narrative – Evaluation

Describe plans for evaluating the program including how success will be defined and measured.

(Limit to 4000 characters)

For K-12 STEM Programs, “proven effectiveness” can be demonstrated by:

- Increase in the number of students taking advanced courses in math, science and technology
- Increase in number of undergraduates from your program taking STEM courses
- Improved achievement in test scores in mathematics and science
- Successful performance in regional or national competitions

Describe how you will use and/or disseminate the evaluation results and, if appropriate, how you will replicate the program? (Limit to 1200 characters)

Describe how you will actively involve clients/constituents in evaluating the program. (Limit to 1200 characters)

C. Report – Previous Support Received

Please provide details of how support received from DTE Energy/DTE Energy Foundation within the past 24 months was used and describe the outcomes. (Limit to 3000 characters)

If you are one of the DTE Energy Foundation's Partners in K-12 Math/Science, Environment or Development, please provide the agreed upon impact measurement results here. (Limit to 1200 characters)