

Required Documentation Checklist

Date: _____

The following checked items must be provided by customer to Detroit Edison within 15 business days:

Return this form with the documents

- Site Plan with water, sewer and legal description** (contact your city or township for details)
- Electrical loads** (complete Detroit Edison load sheet) **and riser diagram** (contact your electrical contractor for details)
- Address for each building/unit** (contact your city or township for details)
- Date permanent service is required** (contact your builder for details)
- Proof of ownership** – provide one of the following acceptable forms of ownership (Recorded Warranty Deed, Recorded Quit Claim Deed and Recorded Warranty Deed of Grantor of Quit Claim Deed, Land Contract and Recorded Warranty Deed Of Seller Of Land Contract, Title Insurance Policy, Master Deed for Condominium Projects, Proprietor Certificate of final proposed subdivision plat)
- Name, address and phone number of person who is responsible for any construction related charges and agreements.**
- Name, address and phone number of responsible party for billing purposes.**
- Tax ID for new commercial accounts** (contact your State or Internal Revenue Service for details)

Once the above checked items have been collected please mail/deliver to:

Detroit Edison Company

Farmington Cntr: 37849 Interchange Dr. Farmington Hls, MI 48335 Ph: 248.427.2200

Fax: 248.427.2929

Lapeer Center: 1100 Clark Rd. Lapeer, MI 48446 Ph: 810.667.7900

Fax :810.667.7901

Macomb Center: 15600 19 Mile Rd. Clinton Twp., MI 48038 Ph: 586.412.4780

Fax: 586.412.4781

Downtown (Southeast Region): One Energy Plaza Rm 2020 Detroit, MI 48226 Ph: 313.235.4400

Fax: 313.235.4444

North Area Center: 4100 Doerr Rd. Cass City, MI 48726 Ph: 989.872.6107

Fax: 989.872.6108

Western Wayne Center: 8001 Haggerty Rd. Belleville, MI 48111 Ph: 734.397.4321

Fax: 734.397.4143